

ARTICLE 15 - REVIEW AND REVISION OF THE CONSTITUTION

15.01 Duty to Monitor and Review the Constitution

- (a) The Monitoring Officer will monitor and review the operation of the Constitution to ensure that the aims and principles of the Constitution are given full effect.
- (b) A key role for the Monitoring Officer is to be aware of the strengths and weaknesses of the Constitution adopted by the Council, and to make recommendations for ways in which it could be amended in order better to achieve the purposes set out in Article 1. In undertaking this task the Monitoring Officer may:
 - 1. observe meetings of different parts of the member and officer structure;
 - 2. undertake an audit trail of a sample of decisions;
 - 3. record and analyse issues raised with him/her by members, officers, the public and other relevant stakeholders; and
 - 4. compare practices in this Authority with those in other comparable authorities, or national examples of best practice.
 - 5. make revisions to the Constitution to reflect decisions taken by the full Council and to correct matters of fact or changes in legislation.

15.02 Changes to the Constitution

- (a) **Approval.**
 - (i) Changes to the “Executive Responsibilities” within the Constitution may be changed by the Leader in accordance with his/her legal powers.
 - (ii) the Monitoring Officer is given delegated authority to make changes to the Constitution to reflect changes of fact and law, and decisions of the Council and of the Cabinet.
 - (iii) Other changes to the Constitution shall be made by resolution of the full Council.
- (b) **Change of executive arrangements.** The Council must take reasonable steps to consult with local electors and other interested persons in the area when drawing up proposals.